Arts & Science FY27 General Operating Support Grant

Frequently Asked Questions (FAQ)

*** First-time applicants are required to contact grant staff to discuss eligibility before applying.**

Is this the same application form as last year?

No. The application guidelines, application questions, and review processes have been refined and consolidated into (4) narrative responses and supporting documents to provide a more relevant and efficient applicant experience. We hope applicants will find this helpful!

Do I need to be a Non-Profit?

No. You can be incorporated with the IRS as a nonprofit 501(c)(3), or 501(c)(6) organization, or have one as a Fiscal Agent if you are in process with the IRS to obtain your non-profit status.

May I apply as an individual?

No. Individuals and for-profit businesses are not eligible to apply.

Can I apply if my organization's mission is not Arts, Science, or Culture?

Yes, multidisciplinary organizations are eligible for GOS Grants if they meet the above requirements and demonstrate that the arts, science, or culture comprises at least 50% of the organization's public programming. Grant awards will be based on the percentage of the organization's budget dedicated to those purposes.

Does my organization, and/or Fiscal Agent, need to be based within the Flagstaff boundary map in the guidelines?

Yes, the organization needs to be based in the FMPO Boundary map on the guidelines and primarily serve the community of Flagstaff. No, the Fiscal Agent does not need to be based in Flagstaff.

Do I have to have insurance coverage?

Yes. The organization being funded must be insured for the entire duration of the grant award funding period.

Do I have to have a cash match?

It depends on the amount of the award:
- GOS Grant awards $15,000 and under do not require a cash match
- GOS Grant awards over $15,000 require a 1:1 match, with 50% of the match allowed to be In-Kind. Cash match cannot be from any other revenues supported by Creative Flagstaff or the City of Flagstaff BBB Funds

Does the organization's programming have to be in Flagstaff?

Yes, the program activities must be within the Flagstaff Metropolitan Planning Organization (FMPO) Boundary map, as outlined in the Guidelines, and directly serve the public of Flagstaff.

Is there an interview required?

Interviews are no longer part of the General Operating Support grant opportunity process. The reviewers may provide additional questions that the applicant will respond to in writing. If an applicant does not respond to these additional questions, the application will be reviewed based on the initial application submitted.

How do I submit the best application possible?

After watching the recommended video (the recording is posted on our website's grants opportunity page under Resources, on or after September 8th), any remaining questions can be directed to the Primary Staff Contact. The Staff Contact serves in a facilitator role and does not influence the review outcomes. We recommend calling or emailing with questions more than two weeks before the deadline.

How are grant award payments made?

The GOS Grant awards are automatically processed quarterly, in equal payments. Payment months are August, October, January, and April, providing the insurance COI's on file are current. Grantees with a Fiscal Agent will be paid to the Fiscal Agent.

What if my organization changes or the programming changes after the award is announced?

The organization and programming must align with the proposal presented in the application. If alterations are simply a change of vendors or a slight adjustment to your original expense plan, then there is no need to notify the Creative Flagstaff staff contact.

However, if the organization has significant changes, then you will need to return any funds issued and reapply during a future grant cycle. If the organization and programming remain the same, but the expenses or revenues change significantly from the application, please check with the Creative Flagstaff staff contact before implementing those changes, as some alterations will require the Grantmaking Committee's review and approval.

Can schools or school clubs apply?

K-12 schools or secondary education institutes are not eligible to apply for this grant.

Does my organization require programming?

Please reach out to the Creative Flagstaff staff contact, as this option may be better aligned with applying for our Project grant opportunity.

How do I contact staff or if I have issues with the platform?

Staff can assist with any grant questions you may have. If you are having trouble with the application platform, need login assistance, or are accessing historical organization applications, etc., you will need to contact them directly.

Primary Staff Contact
Kris Kosola, Finance & Grants Director
Email: kkosola@creativeflagstaff.org
Phone: (928) 779-2300 x103

Submittable Technical Support
For questions about the Submittable submission platform:
Email: support@submittable.com
Phone: (855) 467-8264 ext. 2